

Action > Direction

Washington-Alaska Division IAAP



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A monthly publication prepared and distributed by the Washington-Alaska Division IAAP.

To provide information to all Division members of recent Division actions, activities, dates and deadlines of upcoming events.

> Webinars

Click on the title to register for the upcoming Webinar:

Succession Planning

-Presented by the Professional Development Committee

This webinar will provide an overview



of the indispensable qualities of leaders and what individuals can do to cultivate those qualities.

> Division Contacts

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> Quick Links

Division Website

<http://www.iaap-wa-ak.org>

IAAP Web Community

<http://community.iaap-hq.org>

> Division News

Washington-Alaska Division Annual Meeting:

Member of the Year Nominations

Earlier this month you should have received the application for Member of the Year. We hope you have reviewed it and given some thought to completing it. The Washington-Alaska Division knows that its prosperity comes from many dedicated members, and we are hoping to receive applications from everyone. We know that there are many behind-the-scenes devoted workers, and we would like to acknowledge their efforts as well as select the Member of the Year. Each of your efforts are important to the Division Board, as our success depends on each of you! Please complete the MOY form with documentation to Division President no later than April 10, 2010. [Click here to download Member of the Year Application form](#)

>Upcoming Events

February 8, 2010	Washington-Alaska Division Professional Development Webinar Series - "Succession Planning"
March 8-10, 2010	Professional Education Conference, Grand Sierra Resort & Casino in Reno, Nevada
May 21-23, 2010	58th Washington-Alaska Division Annual Meeting and Leadership Conference, Doubletree Suites Hotel, Tukwila, WA
July 18-21, 2010	Education Forum and Annual Meeting, Boston, Mass. Hynes Convention Center

> Dates to Remember

February	
1	Submission of Amendments and Resolutions (Motions) to International Bylaws and Standing Rules Committee Chairman Dortha W. Gray CPS
	Avery Great Results Chapter and Division Achievement Awards application deadline. Submitted applications via e-mail (ahouse@iaap-hq.org), fax (816.801.1356)
	Chapter Monthly Report due to Division President
15	All nominations and consent to serve letters due to Division Nominations Co-Chairs Anne Hopkins or Cheryl Probasco
	All proposed amendments due to Division Bylaws Chair Meri Gaus
	CPS/CAP exam deadline postmark for May 7/8 exam
March	
15	Chapter Monthly Report due to Division President
	Distribute Division Annual Meeting registration material
April	
1	Division President release the proposed slate of Division officers to Chapter Presidents and Division Members-at-Large
10	Washington-Alaska Division Annual Meeting: Member of the Year Application due to Division President
15	Chapter Monthly Report due to Division President
	Division Officers, Committee Chairs, & Chapter Presidents annual reports due to Division Secretary
18-24	Administrative Professionals Week
21	Administrative Professionals Day