



2009-2010 Washington-Alaska Division  
Member of the Year Application

Nominations for Division Member of the Year should be submitted through the home chapter.  
Members at Large should submit their application through the WA-AK Division President.

Professional Development Record  
For the period April 1, 2009 – March 31, 2010

**Applicant Information**

Name: \_\_\_\_\_ Chapter Name \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Title: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 City State ZIP Code

A. IAAP Participation (current year only):	Points	
1. Chapter Office Held	10	_____
2. Committee Chairman		_____
a. Chapter Level	5	_____
b. Division Level	8	_____
c. International Level	10	_____
3. Committee Member		_____
a. Chapter Level	3	_____
b. Division Level	5	_____
c. International Level	8	_____
4. Obtained Member of Excellence	8	_____
5. Meeting / Seminar Attendance		_____
a. 2009 Division Annual Meeting	15	_____
b. 2009 IAAP International Convention	15	_____
c. 2009 Certification Seminar	15	_____
d. Number of Chapter business meetings attended	4 each	_____
e. Number of Chapter programs attended (Attach list with date and title)	2 each	_____
f. IAAP-sponsored seminar or workshop (including those attended at any convention). Attach list with date and title.	10 each	_____
6. Spoke about IAAP, CPS or CAP to a group or organization: Include organization name, subject or program, and date. Minimum 15 minutes, with documentation provided, i.e. program.	10 each	_____

**Section A. Total Points**

<b>B. CPS/CAP Participation (documentation required):</b>	
1. Passed all or any part of the CPS or CAP exam in May and/or November 2009. (5 points for each part up to a maximum of 20 points in the 4-part exam).	_____
2. Received certification anytime before May 2009. (10 points)	_____
3. Attended review course(s) April 1, 2010 through March 31, 2010. (3 points per course)	_____
4. Received CPS/CAP Recertification April 1, 2010 through March 31, 2010. (10 points)	_____

**Section B. Total Points**

**Deadline: April 10, 2010:** Please submit nominations form with copies of their supporting documentation to Division President  
 Linda Cook at [linda.m.cook@boeing.com](mailto:linda.m.cook@boeing.com) or if unable to submit via email, send hard copies to:  
 Linda Cook CAP, 1139 South 204th Street, Seatac, WA 98198-4124

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**C. Education Study Course (documentation required):**

*(Non-IAAP sponsored, job-related. Must be completed during the period April 1, 2010 – March 2010)*

1. **Accredit College Course: Successfully completed a business-subject or job-related, accredited college course or extension course.** Please attach copy of transcript. Two [2] semester hours or more. (3 points per semester hour)

List course, college and completion date below


2. **Workshop/Seminar: Non-IAAP sponsored, business-related, one-half day minimum duration to qualify.** (5 points each; 10 course maximum)

List Workshop/Seminar below:

1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

**Section C. Total Points**

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**D. Technical Course (documentation required):** (Does NOT include one-day workshops or seminars)

1. **Taught CPS or CAP review course or other IAAP-related study course, one or more hours per course.** (10 points per course; 50 points maximum)

Date	Location	Subject

2. **Taught an educational course (one or more hours) outside normal job duties.** (5 points per course; 25 points maximum)

Date	# Hours	Location	Subject

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**Section D. Total Points**

**E. Community Involvement Representing IAAP: Chapter involvement or individual marking themselves as member.**  
(Must have been completed during the period April 1, 2010 – March 31, 2010) - 5 points per project

Date	Project

**Section E. Total Points**

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